

Travel Time Calculations

Travel time is calculated from the moment you clock out of one location to the time you clock in at the next location using the **JM Connect mobile app**.

To be paid travel time, you must follow these steps in JM Connect:

Step 1: Clock out at the end of your shift at your first location.

Step 2: Drive to the next location.

Step 3: Clock in at the next location.

WARNING: You may not clock in at the beginning of the day, travel to all locations, and clock out at the end of the day. You must clock in and out of every location to be paid for travel time.

