Call-In Time Punch, NO Building Codes (English)

1. You will need your JM Timekeeper ID _____ before you begin.

2. Use the landline phone approved by your supervisor.

3. Dial (855) 641-8899

   "Welcome to JM Time Management service. Please enter your employee identifier, followed by the pound key (#)"

4. Enter JM Timekeeper ID _____ #

   "You have entered _____. If this is correct, please press 1. To re-enter, press 2."

5. *"For clock in, please press 1. For clock out, please press 2."*

6. *"You have selected clock in(out). If this is correct, please press 1. To re-enter, press 2"*

   "Thank you, goodbye."

(567) 803-0096
support@janitorialmanager.com